

GOVERNMENT OF THE PEOPLE’S REPUBLIC OF BANGLADESH
ANSAR & VDP HQ KHILGAON, DHAKA
Request for International Quotation for the Supply of Sugar.
[Including Transportation Cost]

To: M/S.
.....
.....

Date:

1. Bangladesh Ansar & VDP has a budget allocation for the purchase of Goods and wishes to apply some of that allocation for the purchase of Goods for which this Request for Quotation is issued.
2. Payments made against any Purchase Order arising from this Request for Quotation will only be made in Bangladesh Taka. The Unit Rate(s) offered by the Supplier, if accepted, shall remain fixed for the duration of the Purchase Order.
3. Your quotation, in duplicate, must be delivered to the office of the undersigned on or before date **24.6.2009** hour **11:30**. Any quotation received later than the scheduled time will be rejected and returned unopened. The envelope containing the quotation must be clearly marked "**International Quotation for Sugar**" and "DO NOT OPEN before TEC date and time".
4. All quotations must be valid for a period of *30(thirty)* days from the closing date of the Request for Quotation.
5. The quotation shall be completed and signed by an authorised representative of the Supplier. In the case of a Supplier offering to supply goods that the Supplier itself does not manufacture or otherwise produce, the Supplier must show that they have been duly authorised by the goods' manufacturer to supply the goods in Bangladesh.
6. In the case of any arithmetical discrepancy between the Unit Rate and the Total Amount quoted, then the Unit Rate shall prevail both for the evaluation of quotations and for the subsequent Purchase Order.
7. Depending on the final requirement, the quantities shown may increase or decrease by fifteen percent (15%) and this shall be reflected in the Purchase Order.
8. There will be no public opening of quotations; the Purchaser is not bound to accept the lowest quotation and reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.

Signature of official authorised to receive to RFQ

Print name and
designation of official

Request for International Quotation for the Supply of Goods for

Sugar [Including Transportation Cost]

Purchaser's Reference: No-provision/1123/Ans-VDP

Date of Issue: 15. 6.2009.

Contract Package No:

This Request for International Quotation for the Supply of Goods as shown on the attached schedule of requirements is Issued to:

Name of Supplier:

Address of Supplier:

Name of Issuing Officer: **Kazi Sakhawat Hossain**
Job Title of Issuing Officer: Deputy Director(Admin-Q)
On behalf of Director General
Ansar & VDP, H-Q Dhaka.

Date:

[Note: The Issuing Officer should keep a photocopy of this Issue Sheet for record purposes].

**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
ANSAR & VDP HQ KHILGAON, DHAKA.**

Schedule of Items and Priced Quotation

Description of Repairable goods are follows.

Sl	Item	Description & Details	Unit	Qty	Unit Rate Tk	Total Amount Tk
২.	চিনি	চিনি (Sugar)	কেজি (KG)	৩২৬২০০ (326200, Approximately)		
		Sub-Total for Supply of Goods				
		Additional Costs for delivery to Purchaser (if applicable)				
		Total Amount for Supply of Goods, excluding VAT/Taxes				
		VAT/Taxes				
		Total Amount for Supply of Goods to Purchaser (Including Vat/Taxes)				
		Goods to be supplied to [.....]				
Total Amount in Taka (in words)		[enter the Total Amount for Supply of Goods, excluding VAT/Taxes].				
Delivery Offered		Weeks delivered to Purchaser from date of issue of the Purchase Order by the Purchaser				
Warranty Provided		Months from date of supply or commissioning of the Goods.				

Signature of Supplier	Supplier's Stamp
Name of Supplier	
Date	

[The Supplier should attach copies of relevant brochures/catalogue for the equipment to be supplied, which will give sufficient data to permit effective evaluation of the quotation].

Technical Specification of the Goods Required

SI	Item	Specification
১.	চিনি (Sugar) (পরিবহনসহ) [Including Transportation Cost] . Official Specification Attached as Annexure-"A"	To be filled.

The Supplier should also provide a priced schedule of consumables that are expected to be required on the basis of a normal utilization of the equipment over a period of two (2) years.

This priced schedule will not be taken into account in the quotation evaluation, but will be used to determine anticipated operational costs of the equipment.

The Supplier is required to mention make / model (as applicable) of the goods to be supplied and must attach the appropriate original printed literature / brochures for the various items listed.

Signature of Supplier	Supplier's Stamp
Name of Supplier	
Date	

Documentation Required with the Submission of the Quotation

The Supplier shall attach the following documents to its quotation;

A duly completed and signed priced offer as per the Schedule of Items and the Priced Quotation. Note that all prices shall be quoted in Bangladesh Taka;

A valid Trade License; A valid TIN Certificate; A Manufacturer's Authorization Letter (if applicable); Technical Specification of the Goods to be supplied;

A Completion Certificate for at least two (2) similar nature of goods supplied by the Supplier during the last two (2) years to any Government sector; Autonomous Body, Corporation or Private sector organization and

Sample of two (2) KG of Sugar with a copy of testing report from govt authorised lab.

The minimum supply value of goods under a single contract in the last **five years** is **Tk. 25,00,000/- (Twenty-five lac)** only by the tenderer.

The minimum amount of liquid asset or working capital or credit facility of the tenderers shall have **Tk. 75,00,000/-(Seventy-five lac) only**.

Terms and Conditions for the Supply of Goods and Payment:

The Terms and Conditions hereinafter may only be varied with the written agreement of the Purchaser and no terms and conditions put forward at any time by the Supplier shall form any part of the Contract.

1. The Supplier shall have to submit 5% of total value as performance security; 50% of total performance security will be refunded after successful delivery and acceptance of goods. The supply of goods shall be completed within 04 weeks from the date of issue of the Purchase Order, or the signing of the contract (if applicable);
 2. Goods (**Sugar**) will be delivered to the places/units mentioned in "Annexure-B"
 3. After completion of the supply of the goods, the Supplier shall submit an original Invoice, and two (2) copies, to the Purchaser. The invoice shall show the cost of the goods and VAT/Taxes separately;
 4. payment of the Invoice shall be arranged by the Purchaser, within thirty (30) days, but only against the actual supplied quantities of goods as listed in the Purchase Order; Payments shall be made subject to receive budget.
 5. Before evaluation of quotation and after each delivery, the sample of goods will be tested at government authorized lab and supplier will bear the cost thereof.
 6. Through the Accountant General's Office, at the time of settlement of the Invoice; or in advance by the Supplier, who shall then submit the Treasury Challan, (showing it has been paid through the Bangladesh Bank);
 7. The Purchaser may, by written notice sent to the Supplier, terminate the Purchase Order (or Contract if applicable) in whole or in part at any time for its convenience: if the Supplier fails to deliver any or all the goods within the time period(s) specified in the Purchase Order, or
 8. If the Supplier fails to perform any other obligation(s) under the Purchase Order, or if the Supplier, in either of the above circumstances does not cure its failure within a period of (3) three calendar days after receipt of a notice of default from the Purchaser specifying the nature of the default(s), or
 9. If the Supplier, in the judgment of the Purchaser, has engaged in any corrupt or fraudulent practices in competing for or in executing the tasks under this Purchase Order; and
 10. The Supplier shall provide the warranty, as stipulated in the Quotation document, for the goods to be supplied and confirm that if any faults are detected within the warranty period in the supplied/installed goods, the Supplier shall be bound to rectify the fault or replace the goods as the case may be.
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Specification for sugar

1. **Description :** The material shall be crystalline, white, odourless and free from dirt and other extraneous matter.
2. The material shall also comply with the requirements given in table below :

REQUIREMENTS FOR REFINED SUGAR (BDS 138 : 2006)

SI No	Characteristics	Requirement	Method of test Ref to appendix in this standard
(1)	(2)	(3)	(4)
i.	Moisture percent by mass max	0.06	E
ii.	Sucrose, percent by mass, min	99.7	C
iii.	Reducing Sugars percent by mass max	0.05	D
iv.	Colour in ICUMSA units, Max	50	B
v.	Sulphated ash. percent by mass max.	0.05	F
vi.	Sulphur dioxide. Ppn max.	Nil	G

Packing :

- a) The material should be packed in clean, sound and new poly propylene bags. The mouth of each bag shall be machine stitched.
- b) The net mass of the refined sugar in each bag shall be 50 kg with a tolerance of ± 60 g, If desired, the sugar may be packed in smaller consumer packs.

Marking :

1. Each bag shall be suitably marked so as to give the following information :
 - a) Name of the product.
 - b) Name and address of the manufacturer.
 - c) Net mass of sugar in the bag.
 - d) Date of manufacture.
 - e) Batch or code number.
 - f) Date of Expiry.
2. Each bag shall also be marked with the BSTI Certification Mark.

Deputy Director (Admin-Q)

Delivery Schedule

SL	Point of delivery	Quantity		Date Required
1.	HQ, Khilgaon, Dhaka	14864	KG	30 Days.
2.	AV Academy, Shafipur Gazipur	29148	"	
3.	Gazipur DA	2328	"	
4.	Manikgonj DA	607	"	
5.	Faridpur DA	5326	"	
6.	Dhaka DA	25840	"	
7.	Mymensingh DA	18773	"	
8.	Comilla Range	8783	"	
9.	MV Bazar DA	5184	"	
10.	CTG Range	27199	"	
11.	20 BN Shualok Bandarban	6586	"	
12.	Cox'sbazar DA	16025	"	
13.	08 BN Guimara	20230	"	
14.	Khagrachhari DA	26091	"	
15.	Rangamati DA	15457	"	
16.	24 BN Jorargonj	5904	"	
17.	04 BN Ghagra	7280	"	
18.	Rajshahi Range	4307	"	
19.	Natore DA	3010	"	
20.	Dinajpur DA	6950	"	
21.	Rangpur DA	9232	"	
22.	Bogra DA	3635	"	
23.	Shirajgonj DA	2838	"	
24.	Khulna Range	22359	"	
25.	Jhenaidah DA	6900	"	
26.	Magura DA	1916	"	
27.	21 BN Dingedah	12336	"	
28.	Jessore DA	9978	"	
29.	Barisal Range	2874	"	
30.	Patuakhali DA	4240	"	
TOTAL		326200	KG	

(Approximate)

Deputy Director (Admin-Q)

