

**APPLICATION FORM FOR PICNIC/ SHOOTING SPOT AND VISIT AT ANSAR-VDP
ACADEMY SHAFIPUR**

To: Director (Training)
Ansar & VDP Headquarter
Khilgaon, Dhaka.

Subject: Application for Picnic / Shooting Spot / visit at Ansar-VDP Academy

Dear Sir,

I/we would like to visit/avail the picnic/shooting spot at Ansar-VDP Academy, Shafipur, from.....AM/PM toAM/PM, dated:

1. Name of applicant/ Institution/organization & address:
.....
.....
2. Name of Spot(s):
3. Number of Participants/Visitors:
4. Type & Number of Vehicles:
.....
.....
5. Will you cook on the picnic spot? Yes/No
6. Equipment/items to be carried to the spot (PA/musical instrument, sound system, Cooking materials, Video Camera etc):
.....
.....
7. Bank drafts/ Pay order Number :Date:
Amount: Bank:..... Branch:
8. If any foreigner is accompanying, Name, Address & Passport no:
.....
.....

I/We do hereby commit to comply with the instructions printed on the second page of this application form.

You are requested to allot the spot(s)/allow the visit on the time and date applied.

Date:

Signature:

Full Name:

(Seal of the Institution)

Mobile:

Phone:

DETAIL INFORMATION/INSTRUCTIONS

For Picnic Spots:

1. Applications will be entertained on "First come first allotment" basis.
2. **Picnic Spot fee** to be paid in advance while applying at following rate (for one day):
 - Tk. 60.00 (sixty) per visitor but minimum amount must not be less than Tk. 1,500.00 (one thousand five hundred) for normal spots.
 - Tk. 120.00 (one hundred twenty) per visitor but minimum amount must not be less than Tk. 3000.00 (three thousand) for the 'Lake View (VIP Spot).
3. Without prior written approval from Ansar-VDP HQs, spots cannot be used.
4. Visitors/participants will have access to the designated areas only. All other areas are out of bound for them.
5. Student bodies must be accompanied by their teachers.
6. Vehicles of the visitors will use the Western gate and no vehicle will be allowed through the main gate except for the VIPs (hon'ble MPs, Ministers, Joint Secretary and above from civil services, Colonel and above of Armed forces).
7. PA/ sound systems can be used in tolerable volume at the respective spots with out disturbing others.
8. All sorts of anti-state, anti-social and unethical activities; or any other activity that may hurt any religious sentiment are strictly prohibited.
9. Slogan, shouts, unnecessary noise etc are strictly prohibited.
10. The spots must be vacated by sun-set.
11. No sport, cooking, catering material of furniture etc will be provided by the Academy. No additional items/ facilities can be provided other than the ones available on the spots.
12. Visitors may bring sports items like badminton, volley ball etc to the spots.
13. Visitors are not allowed to avail the Officers Mess and Rest House facilities of the Academy.
14. For damage of any plants/property appropriate compensation will be charged and which will be not below Tk 1,000/- (one thousand) in any case.
15. If the booking is cancelled by the applicant two weeks before the booked date 50%, and before one week 25% will be refunded. No amount will be refunded if booking is cancelled within one week of the booked date.

For Shooting:

1. The application must reach the office of Director Training at least two weeks prior to the requested date.
2. **Shooting Spot fee** of Tk 10,000/- (ten thousand) per day to be paid in advance while applying for allotment.
3. No logistic support will be provided by the Academy. However, limited number of Regimental Police personnel may be employed.

Authority reserves the right to cancel any booking if the spots are required for official purposes and money paid in advance will be refunded.